

**B.L.T.**  
**Elm Drive Elementary School**  
**P.O. Box AA**  
**Millbrook, NY 12545**

Minutes from the November 5, 2007 meeting.

In Attendance: Jennifer Leggett, Sheila Robinson, Rosalie Carey, Joanne Carrazzone, Michele Hartswick, Karen Fitzgerald, Diane Sewell

- Completed the BLT Planning and Progress Report (Appendix C) first draft, for all Priorities.

Started discussion on the Budget Planning. Completion will be done at our next meeting.

Discussion on sending out a letter to our parents to try to find our second parent representative.

- **Our next B.L.T. Meeting is scheduled for Thursday, November 8th, in Room 20 at 8:00AM, for all staff.**

Please note, for just this year, our meeting times. Morning meetings will be from 8:00AM to 8:40AM and afternoon meetings will be from 3:30PM to 5:00PM.