

Millbrook Central School District

PO Box AA ~ 43 Alden Place ~ Millbrook, NY 12545

Laura Mitchell, Superintendent of Schools

Posting #60

June 30, 2021

Technical Support for BOE Meetings:

- Reports to Superintendent of Schools and Director of Technology & Data Services
- Per Diem Stipend per meeting (average of 25 meetings per year)
- Works with and supports District Clerk with live streaming of all public Board of Education meetings, including the integration of any remote participants into the live meeting, streamed broadcast, and recordings
- Will provide on-site technical support to meeting participants including Board members and administrators as needed
- Must have a strong working knowledge of Zoom and Google Meet video conferencing platforms, YouTube, Microsoft Windows and ChromeOS operating systems
- Required to attend all Board of Education Meetings

APPLICATION PROCEDURE

Please Submit the following materials:

- Letter of interest and statement of qualifications

Address application materials to:

Elliot Garcia, Director of Technology & Data Services:
elliot.garcia@millbrookcsd.org (you may apply via email)

Application Deadline:

July 6, 2021

Cc: All Offices
MTA, CSEA & MAA Presidents