



**P.O. Box AA • MILLBROOK, NEW YORK 12545**

**SUPERINTENDENT OF SCHOOLS 845-677-4200**  
**BUSINESS ADMINISTRATOR 845-677-4201**  
**PUPIL PERSONNEL SERVICES 845-677-4215**  
**DISTRICT CLERK 845-677-4200**

**ELM DRIVE ELEMENTARY 845-677-4225**  
**ALDEN PLACE ELEMENTARY 845-677-4220**  
**MILLBROOK MIDDLE SCHOOL 845-677-4210**  
**MILLBROOK HIGH SCHOOL 845-677-2510**

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**OFFICE OF THE DISTRICT CLERK**

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February, 2023

Dear Prospective Board Member:

Packets of information for your use in seeking election to a seat on the Board of Education in the Millbrook Central School District may be picked up at the District Office or emailed by request to the District Clerk: [cheryl.sprague@millbrookcsd.org](mailto:cheryl.sprague@millbrookcsd.org).

There are two (2) seats available for three-year terms commencing July 1, 2023 and expiring on June 30, 2026. The Board member election will be held on Tuesday, May 16, 2023, the same time as the District's Budget Vote on the 2023-2024 school budget in the auditorium of Millbrook Middle School.

Nominating petitions are due in my office on Monday, April 17, 2023 by 5:00 p.m. with twenty-five (25) signatures of qualified voters of the district.

The filing of Statements of Expenditures is required by law on three separate occasions. The first statement must be filed with me on or before the 30<sup>th</sup> day preceding the election or Monday, April 17<sup>th</sup>; the second statement being filed on or before the 5<sup>th</sup> day of the election or Thursday, May 11<sup>th</sup>; the third statement being filed within 20 days succeeding the election, or Monday, June 5<sup>th</sup>. Three sets of statements are enclosed for your use. I am available to notarize them for you in my office.

Also, for your information, Dutchess County School Boards Association sponsors a workshop for prospective Board Members. This year the workshop will be held Saturday, March 18, 2023, at the Dutchess BOCES Conference Center. To register please reference the contact information included in this packet.

If I can be of assistance to answer any of your questions, please do not hesitate to call me at 677-4200, extension 1100. You may also visit: <https://www.nyssba.org/member-services/running-for-the-school-board/> & <https://www.nyssba.org/clientuploads/nsbmx/journey.html>

Sincerely,

Cheryl Sprague  
District Clerk

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