MILLBROOK PTO
Fund Request Form

School: __ Elm ___ Alden ___ MMS ___ MHS

Today's Date: _______________________

Your Name & Title: _______________________

Amount Requested: _______________________

Number of Students to Benefit: _______________________

Any Other Organizations Matching Funds & How Much? _______________________

Description of Program: (Please explain in detail the program, why the program is needed, dates of program and benefit of the program to the students. Attach pertinent Information.)

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Check made payable to: _______________________

*Please note that Millbrook PTO will accept requests on an on-going basis throughout the school year. The PTO makes every effort to disburse funds equitably to all schools. You must be a member in good standing with the Millbrook PTO in the current school year to be able to submit a Fund Request. All disbursement of funds is subject to fundraising success.

Signature of Requestor: _______________________

Date: _______________________

Building Principal Signature: _______________________

Date: _______________________